

Date:

From:

To:

Incentives Administration Services  
Industry and Investments Building,  
385 Sen. Gil J. Puyat Ave, Makati, 1200  
Metro Manila, Philippines

Dear Madam,

With this letter I hereby wish to submit a request for endorsement to Development Bank of the Philippines (DBP) Makati Branch in relation for my application of Special Investor's Visa (SIRV). My name is \_\_\_\_\_, from \_\_\_\_\_ currently residing at Makati City. Therefore, I am enclosing require vital and important documents along with filled application form.

I appreciate your consideration to my request and looking forward to a favorable response.  
have a nice day!

Sincerely,

SIRV Applicant